

5th May 2024 Committee Meeting on Zoom at 18.30



Present: Steve Cownley (2E0RQD) – Chair
Roger Wilkins (G8NHG) – Secretary
Mark Mearns (M0LXQ) – Treasurer
Rod Angel (G4ZUP)

Apologies: Mike Reaney (M0IES), Chris Flux (G7IVF) & Damiano Cirelli (M1NCR).
Onlookers: John Navin (M7OPD).

Note: There were too few participants to form a quorum, hence no formal votes could take place.

- Minutes of the last meeting; previously circulated with no comments, accepted as true.
- Matters arising: none

Managers' Reports:-

Treasurer's report – Mark Mearns

The new Treasurer was welcomed to his first Committee Meeting.

Whilst the Treasurer continues to assimilate the role and complete the transfer from the previous Treasurer, several items were discussed:-

(a) the forecast for the new Club year's finances need to be established. It was decided that a specific meeting be held by the Committee to capture the anticipated costs and income. This meeting would be held on May 17th prior to the normal Club meeting.

(b) due to the recent poor experience with Santander and the confirmation the NatWest offer Club accounts, the Club should open such an account and once all the membership renewals are in, the Santander account would be closed and the money transferred to the NatWest account.

RA to find out what documentation would be required and if possible arrange a meeting in the NatWest, Newport branch to setup the new Club account.

The target date would be May 17th, late afternoon.

(c) the Treasurer does not have visibility of the PayPal account. RW to organise this.

RW agreed to send out an e-mail to all Members reminding them that Membership renewal is now due and include the various methods of payment.

Webmaster's report – Steve Cownley

SC reported a fairly static set of web site figures except for a short lived increase in Member's logging in just after the AGM.

Communications – unfilled role.

SC agreed to contact Jolyon Menhinick (G6RTE) to see if his circumstances have eased sufficiently for him to re-consider a partial role in Communications.

RA agreed to be the Club's ongoing regular supplier of copy to RadCom. It was agreed that the various activities within the Communication role would be identified and divided out amongst the Committee Members at the next Committee Meeting

Training – Mike Reaney

MR was unable to attend but reported that one new Member had passed his Intermediate Exam - well done!

Max, the new young Member has been intensively supported by the Club in the anticipation of an early go at his Foundation level exam.

Compliance – Rod Angel

See the discussion below re the recent Marconi Day.

Events – Chris Flux

CF was not present and so did not make a report. However there was discussion about the recent Marconi Day event. RA reminded the Committee about the governance surrounding events i.e. the activity risk register and the associated activity leader. There followed much discussion about how the governance had been applied to Marconi Day, what lessons could be learned and what steps could be taken regarding future events.

Facilities – Damiano Cirelli

DC was not present, hence there was no report.

AOB:-

Paul Whitelock's send off was well attended by Club Members and it was decided to assemble a book of remembrances of Club Members for presentation to Diane; SC to organise.

There was a discussion about the closeness of the recent vote regarding the choice of Club night showing that there was/is an appetite for a Wednesday night session. SC agreed to pilot a new Wednesday night Club Meeting in the Clubhouse to gauge the actual level of interest starting on 19th June.

Friday nights will continue to as the primary Club night as per the AGM vote, RA to deliver the parish news and RW to supply the catering.

There was some discussion about holding of keys to the main building and it was decided to install a key safe in the Clubhouse so there was always a set of locking up keys on site.

Date of the next formal Committee meeting – Sunday 16th June at 18:30 via Zoom.

Roger Wilkins, Secretary 6th May 2024

Club finance summary - up to the end of May 24, unavailable