

7th Sep 2025 Committee Meeting via Zoom starting at 19.30



Present:- Mark Mearns (M0LXQ) - Treasurer
Roger Wilkins (G8NHG) – Secretary
Rod Angel (G4ZUP) - Compliance
Damiano Cirelli (M1NCR) - Facilities
Chris Flux (G7IVF) - Events
Mark Dunsford (G4DOT) - Training

Onlookers: John Navin (2E0OPD)

Apologies: Steve Cownley (M0RQD) – Chairman

- Minutes of the last meeting; previously circulated, approved as accurate.
- Matters arising: none

Managers' Reports:-

Treasurer's report – Mark Mearns

MM reported that there is £2511.32 in the current account.
The new bank account at Lloyds has been opened. We are waiting for the individual debit cards to be delivered. Members who renew, or pay by DD to be informed of the new account details - action RW.
We will now ask Jan Kelly to close the Santander account having first transferred the balance into the new Lloyds account.
The Bucks Building Society account needs changing and they will be approached to replace Jan with MM.
The 24/25 Accounts that are still with our Accountant for completion are making progress.
RW reported that we now have 64 Members.

Webmaster's report – Steve Cownley

There was no report.
The Committee had agreed to increase the prices of our merchandise because of the cost of the payment facility. RW had circulated details of this years merchandise sales plus a forecast to the end of the FY. To be discussed.

Communications – unfilled role.

None

Training – Mark Dunsford

MD agreed to generate some information that we can give to prospective trainees showing the way we will assist them along their path. There will be less emphasis on individual tuition replacing it with on-line learning (Bath and Essex Radio Soc's) supported by mentoring.

Compliance – Rod Angel

RA raised the updating our Safeguarding issue - the Scouts route appears to be floundering, so an alternative will be looked for.

The approved updated Risk Assessment Policy to be uploaded onto our website.

RA had previously distributed the framework of the outstanding Radio Operating Policy, populated with bullet points. In the meantime, MM had applied the bullet points to an AI tool which then generated its version of the full text. Both documents attached.

It was agreed that the Committee would review the bullet points and offer any observations by 14th Sept before RA proceeds. MD suggested a glossary would be helpful. The default decision is to proceed as proposed.

Events – Chris Flux

CF has not yet heard from the RSGB regarding the Club's position in the 80m contest. [*subsequently SC reported that we are 3rd in the league table*].

CF circulated his initial spreadsheet of forthcoming events for comment. SC to be asked about how it should appear on our website e.g. on our events calendar plus a text table of events we may or may not participate in stretching out into the future.

ROTA will be on Sept 27th and 28th and we shall be taking part at Haven Street station. The Committee approved the Risk Assessment. John Navin has generously agreed to provide his kitted out van as our radio station. The Committee recommended that a write up of the event plus photos to be created and sent to RadCom and PW. Anything published to be copied to the Railway Group.

LOTA was discussed. Contacts in Trinity House to be approached to find out how much of St Catherine's might be accessible.

The recent Wolverton Manor fete was discussed and RW agreed to approach the organisers regarding us being there next year.

JOTA is taking place on October 17th to 19th. John Early has approached the Committee volunteering as the Activity Leader. The committee agreed to support the event and respond immediately to JE to get things moving.

Facilities – Damiano Cirelli

This was DC's final Committee Meeting as he departs the UK on Sept 14th. The Committee thanked him for his substantial contribution to the Club and wished him all the best in his new role in Switzerland.

QO-100; DC has purchased a PA for the project and has measured its performance, all to be delivered to the Club on Sept 12th.

DC talked us through his choice of SDR Tx/Rx (the Pluto Plus) which is also the choice of MD. The Committee agreed to purchase one for the Club QO-100 project.

DC identified additional parts for the GoBox i.e. a spider beam, plastic clips to hold it up and a battery charger. The Club to purchase. There is a list of the GoBox contents and supporting items on the Dropbox account.

DC reported a suggestion from a Club Member that there should be a WhatsApp group setup for the full membership - the Committee agreed to consider.

An access ramp into the shack for disabled Members was discussed. It was decided to collect information on what would be required for progression at future meetings.

DC showed the meeting his list of the Club's surplus stock items worth approximately £650 and up for sale

AOB:-

1. There will be a session to mark Damiano's departure at the Bargeman's Rest, the evening of Saturday Sept 13th.

Date of the next Committee meeting – Sunday 5th Oct at 19:30 via Zoom.

Roger Wilkins, Secretary 9th Sep 2025